



Augusta Cooperative Farm Bureau, Inc.

Job Title:	Fleet Maintenance Mechanic	Job Status:	Full time
Department/Group:	Staunton Fertilizer	Reports To:	Agronomy Manager
FLSA Status:	Non-Exempt	Travel Required:	
Job Category:		Positions Supervised:	None
Work Schedule:	Monday - Friday 8 - 5; will be required to work Saturdays and overtime as needed.		
Job Summary:			
Diagnose, adjust, repair, or overhaul fleet, such as feed trucks, spray trucks, straight trucks, pickups, and farm equipment.			
Job Description			
<p>TO PERFORM THIS JOB SUCCESSFULLY, AN INDIVIDUAL MUST BE ABLE TO PERFORM EACH ESSENTIAL DUTY SATISFACTORILY. REASONABLE ACCOMMODATIONS MAY BE MADE TO ENABLE QUALIFIED INDIVIDUALS WITH DISABILITIES TO PERFORM THE ESSENTIAL FUNCTIONS.</p> <p>ESSENTIAL FUNCTIONS</p> <ul style="list-style-type: none"> • Record details of repairs made and parts used. • Reassemble machines and equipment following repair; test operation; and make adjustments as necessary. • Maintain, repair, and overhaul farm machinery and vehicles • Examine and listen to equipment, read inspection reports, and confer with customers to locate and diagnose malfunctions. • Dismantle defective machines for repair, using hand tools. • Test and replace electrical components and wiring, using test meters, soldering equipment, and hand tools. • Repair or replace defective parts, using hand tools, welding equipment, grinders, or saws. • Clean and lubricate parts. • Tune or overhaul engines. • Drive trucks to haul tools and equipment for on-site repair of large machinery. • Fabricate new metal parts, using drill presses, engine lathes, and other machine tools. • Calculate bills according to record of repairs made, labor time, and parts used. • Install and repair, plumbing systems on spray trucks. • Repair bent or torn sheet metal. • Other duties as assigned. <p>POSITION QUALIFICATIONS</p> <p>COMPETENCY STATEMENT(S)</p> <ul style="list-style-type: none"> • Problem Solving - Ability to find a solution for or to deal proactively with work-related problems. • Organized - Possessing the trait of being organized or following a systematic method of performing a task. • Reliability - The trait of being dependable and trustworthy. • Accuracy - Ability to perform work accurately and thoroughly. • Safety Awareness - Ability to identify and correct conditions that affect employee safety. • Responsible - Ability to be held accountable or answerable for one's conduct. • Detail Oriented - Ability to pay attention to the minute details of a project or task. • Accountability - Ability to accept responsibility and account for his/her actions. • Autonomy - Ability to work independently with minimal supervision. 			

PREFERRED SKILLS

- CDL; Qualified Brake Inspector (must complete training approved by a state or federal agency or have certificate from state that qualifies to perform brake service inspection)

PREFERRED EDUCATION AND OTHER SKILLS

- High School Graduate or General Education Degree (GED): Required
- 6 plus months of experience preferred.
- Must be able to speak, read, write, and comprehend English.

OTHER PHYSICAL REQUIREMENTS

- Sense of Sound.
- Sense of Smell.

ADDITIONAL NOTES

This job description reflects management’s assignment of essential and central functions of this job; It does not restrict management’s rights to assign or reassign duties and responsibilities to this job at any time; Changes to this job description should be expected to meet the changing needs of the business and its customers.

Physical Demands:

This position requires constant standing, walking, sitting, manual manipulation, reaching outward and upwards, climbing, crawling, squatting/kneeling, and bending.

Work Environment:

Truck shop; heated, no a/c

Employee Signature:		Date:	
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Supervisor Signature:		Date:	
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Last Updated/Reviewed:	08/12/2019
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